



# RKDF UNIVERSITY, RANCHI

ESTABLISHED UNDER GOVT. OF JHARKHAND ACT & REGISTERED UNDER UGC 2(f) 1956

## Student Leave Application Form

Date:.....

To  
The HOD/Dean  
.....Department  
RKDF University  
Jharkhand.

**Subject:** Regarding permission for Sick/Personal leave Application

Respected Sir/Madam

I am.....Enrollment No.....,  
Department.....Course.....Semester.....  
Session.....I am taking leave due to.....from.....to.....

So, please accept my application and Grant my Leave.

Thanking you

Your's Faithfully Student

.....

Mob no

(Leave Approved/ Reject)

HOD/Dean Signature